

**Homeless Management Information System (HMIS)
Data Standards Revised Notice
U.S. Department of Housing and Urban Development
Office of Community Planning and Development
March 2010**

UNIVERSAL DATA ELEMENTS

Universal Data elements establish the baseline data collection requirements for all Contributory CoC Programs. HUD carefully weighed the reporting burden of the universal data elements against the importance of the information for producing meaningful local and federal reports. Of special concern to HUD was the reporting burden for programs that register large numbers of applicants on a daily basis, with little time to collect information from each applicant. As a result, the number of Universal Data elements was kept to a minimum.

1. Name
2. Social Security Number
3. Date of Birth
4. Race
5. Ethnicity
6. Gender
7. Veteran Status
8. Disabling Condition
9. Residence Prior to Program Entry
10. Zip Code of Last Permanent Address
11. Housing Status (at entrance and exit)
12. Program Entry Date
13. Program Exit Date

HPRP PROGRAM SPECIFIC DATA ELEMENTS

Program-Specific Data elements provide information about the characteristics of clients, the services that are provided, and client outcomes. Homelessness Prevention and Rapid Re-Housing Programs are required to collect these data elements in order to submit Quarterly and Annual Performance Reports.

1. Income and Sources (at entrance and exit)
2. Non-Cash Benefits (at entrance and exit)
3. Destination
4. *Financial Services Provided
5. *Housing Relocation & Stabilization Services Provided

*All services provided must be recorded.